

ASP Privacy & Security Policies

Access

How does your system ensure that only authorized users have access to only minimum necessary information?

Access is restricted to the specific customer for their database . Our support team also has access when appropriate to support the customer.

Authorization

How does your system authorize users to access information?

The customer authorizes which users they want access to the system.

Authentication

How does your system ensure that the person accessing the system is who they say they are?

This is done via Active Directory, no passwords are stored in our application.

Audit

What audit procedures are in place that will promote transparency and compliance with access, use, and disclosure requirements?

The product has built in audit functionality.

Secondary Uses of Data

How does your system ensure that the use and disclosure of information is limited to appropriate and approved users?

Security access rights

Data Ownership

Where is the data stored and who owns the data?

Data is hosted in secure hosting site in Dallas. The Customer owns their data.

Sensitive Protected Health Information

Sensitive health information refers to select protected health information (PHI). Federal and state laws impose heightened privacy and security requirements upon the disclosure of certain types of PHI that may be considered particularly private or sensitive to a patient such as genetic information, psychotherapy notes, substance abuse treatment records, etc.

Yes No

☒ ☐ Does your system have the ability to identify PHI that is sensitive?

If yes, explain: Providers can lock out access to this information

☒ ☐ Does your system have the ability to prohibit sensitive PHI from being shared electronically?

If yes, explain: Information can be restricted

☒ ☐ Does your system have the ability to break the glass (Break the glass refers to the ability to obtain health information in emergency situations where consumer consent has not been granted)?

If yes, explain: CCHIT certified feature

Consumer Accounting of Disclosures

How does your system generate reports for consumer of access to their records?

Yes

Secondary Data Use

Does your EHR system have provisions which allow the EHR vendor to extract a Limited Data Set of patient information to use for research purposes by the EHR vendor or a third party, if the practice agrees to participate in a study?

Our standard end user license agreement has provision for the practice's consent for de-identified information to be shared.